

Agenda
SCCAP Board of Directors Meeting
Monday November 14th, 2022. *Hybrid Meeting* Link &
instructions for public access at end of document.

SCCAP Mission: We provide opportunities for all people to achieve personal and economic independence to strengthen our community.

Finance Committee, please connect with John via phone/email prior to meeting

Call to Order – President Tom Pappas

Roll Call – Kathy Byrd

Consent Agenda - Secretary Kathy Byrd

- **October Minutes**
- **Financial Reports (Attachment 1)**
- **Credit Card Statements (Attachment 2)**

Consent agenda approval constitutes approval of a

1. **Motion to accept the October 2022 minutes with minor corrections as noted, should corrections be needed.**
2. **Motion to accept Financial Reports as presented.**
3. **Motion to accept Credit Card Statements through as presented.**

Motion to accept consent agenda as presented. Made by:
Second:

Finance Committee: Kelly Walter, Chair

- **Committee Report**
- **Revised Form 990 (Attachment 3) (Board Approval Required)**
 1. **The Board of Directors has received a copy of the year ending December 31, 2021 Form 990 Return of Organization Exempt from Income Tax to review prior to this November 14, 2022 Board Meeting. After review and any necessary discussion, The Board make a motion to accept the year ending December 31, 2021 Form 990 Return of Organization Exempt from Income Tax, and give Eddy Riou permission to sign the Form 8879-TE to allow Comer, Nowling and Associates to e-file Form 990 on the agency's behalf.**

Planning & Evaluation Committee: Bethany Penrod, Chair

- **Introduction of Angelina Williams of Spark Consulting Group**
- **Approval of Complaint Procedure 2022-2023 (Attachment 4)**
- **Approval of the SCCAP Head Start and Early Head Start Policy Council Bylaws (Attachment 5)**
- **Approval of 2023 Meeting Schedule (Attachment 6)**
- **Election of Officers**

Recruitment Committee: Tom Pappas, Chair

Executive Committee: Tom Pappas, Chair

- Executive Director's Report (Attachment 7) No Bd action required

Adjournment

Motion to adjourn.

Made by:

Second:

PROPOSED BOARD MEETING/STANDING COMMITTEE SCHEDULE

MEETINGS	TIME & LOCATION	DATE
November Board meeting	6:00 p.m. Hybrid meeting SCCAP Building	11/14/2022
Finance Committee	TBD via phone/email/virtual	Prior to October Meeting (TBD)
December Board Meeting	6:00 p.m. Hybrid meeting	12/12/2022

Xc: Agenda Posted at SCCAP & on our web site: www.insccap.org

SCCAP is inviting you to a scheduled Zoom meeting.

Topic: SCCAP Board Meeting

Time: Nov 14, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86520140010>

Meeting ID: 865 2014 0010

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